

**** Sample Declaration**
Alternative Unprofessional Conduct Declaration for
Employees Not Previously Employed or
Last Employer Can Not Be Reached

I, _____ have not been involved in unprofessional conduct as defined in (state here the reference to the Act and any specific description you want). I have not been previously employed and/or my last employer cannot be reached.

Employee Signature

Date

*** This is not a legal instrument and it does not meet the requirements of the law. What it does is provide documentation that the question has been asked and the employee has responded. It is simply one more level of affirmative action that children are being protected. Also note you might want to consult with your legal department on this.**

*This statement is not a part of the letter.