



BAY MILLS
COMMUNITY COLLEGE
CHARTER SCHOOLS OFFICE

August 16, 2022

Jill Thompson
Michigan Department of Education
608 West Allegan Street
PO Box 30008
Lansing, MI 48909

Dear Ms. Thompson:

Attached please find Contract Amendment No. 1 for Academy of Warren. If you have any questions, please contact me at (906) 248-8446.

Sincerely,

Mariah Wanic

Mariah Wanic, Director of Charter Schools

Cc: John Mulligan, Academy of Warren Board President

CONTRACT AMENDMENT NO. 1

BETWEEN

BAY MILLS COMMUNITY COLLEGE BOARD OF REGENTS
(AUTHORIZING BODY)

AND

ACADEMY OF WARREN
(PUBLIC SCHOOL ACADEMY)

**CONTRACT AMENDMENT NO. 1
ACADEMY OF WARREN**

In accordance with Article IX of the Terms and Conditions, incorporated as part of the Contract to Charter a Public School Academy and Related Documents, issued by the BAY MILLS COMMUNITY COLLEGE BOARD OF REGENTS ("College Board") to ACADEMY OF WARREN ("Academy") on July 1, 2021 ("Contract"), the parties agree to amend the Contract as follows:

A. Amend Schedules to Add a Young 5s Program for the 2022-2023 Academic School Year.

1. Amend Contract Schedule 6: Physical Plant Description, by deleting page 6-1 and 6-2 and replacing it with the material attached as Exhibit 1.
2. Amend Contract Schedule 7c: Educational Program, by deleting that schedule and replacing it with the material attached as Exhibit 2.
3. Amend Contract Schedule 7d: Curriculum, by adding at the end of that schedule the Young 5s curriculum attached as Exhibit 3.
4. Amend Contract Schedule 7e: Method of Pupil Assessment, by deleting that schedule and replacing it with the material attached as Exhibit 4.
5. Amend Contract Schedule 7f: Application and Enrollment Requirements, by deleting that schedule and replacing it with the material attached as Exhibit 5.
6. Amend Contract Schedule 7h: Age or Grade Range of Pupils, by deleting that schedule and replacing it with the material attached as Exhibit 6.

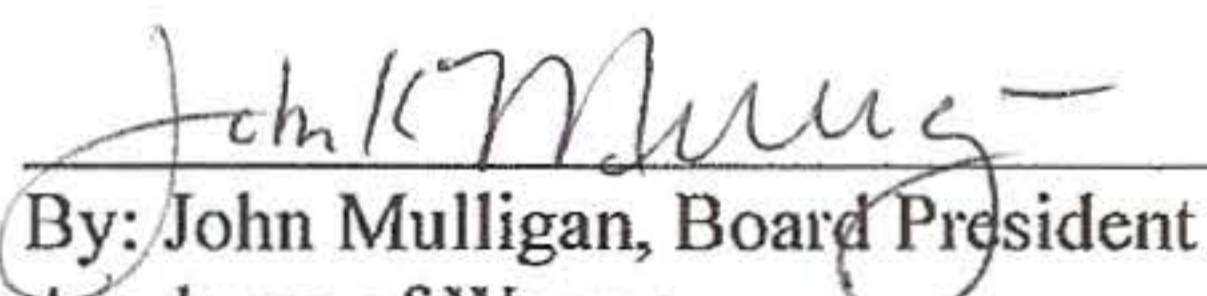
The changes identified in this Section A shall have an effective date of August 1, 2022.

This amendment is hereby approved by the College Board and the Academy through their authorized designees and shall have effective dates as set forth above.



By: Mariah Wanic, Director of Charter Schools
Bay Mills Community College
Designee of the College Board

Dated: 8/16/22


By: John Mulligan, Board President
Academy of Warren
Designee of the Academy

Dated: 8/30/22

Exhibit 1

SCHEDULE 6

PHYSICAL PLANT DESCRIPTION

1. Applicable Law requires that a public school academy application and contract must contain a description of and the address for the proposed physical plant in which the public school academy will be located. See, MCL 380.502(3)G); 380.503(5)(d).

2. The Academy of Warren (“Academy”) has two buildings. The addresses and a description of the proposed physical plants (the "Proposed Sites") of the Academy are as follows:

Address:

Building 1: 3877-13921 East Eight Mile Road
(Academy occupies 13877, 13899, and 13913; generally addressed as 13899 East Eight Mile Road)
Warren, Michigan 48089

Building #2:

13943 East Eight Mile Road
Warren, Michigan 48089

Mailing Address:

13943 East Eight Mile Road
Warren, Michigan 48089

Description:

Building 1: The Academy of Warren campus is located in two single-story brick buildings located on two adjacent parcels of land totaling 12.5 acres. Although situated on different parcels and having different addresses, the buildings together comprise the Academy of Warren's campus. The main building is used for grades K-8 and is used for all of the Academy's classes. It has a total of 119,147 square feet (based on exterior dimensions), though only a portion of this-- approximately 83,720 square feet—is presently used by the Academy, with the rest vacant. The main building has 39 classrooms, a resource room, a multi purpose room, three areas designated for student restrooms, two staff lounges with rest rooms, library, large conference room, two computer labs, cafeteria, a warming kitchen, a student lounge, and administrative offices.

Building 2: Building 2 has a total of 15,297 square feet (based on exterior dimensions). This building has 11 classrooms, a computer lab, one area designated for student restroom, a warming kitchen, cafeteria, a staff lounge with rest room and

administrative offices. While renovations are underway, Building 2 is not currently being used for educational purposes.

Term of Use: Term of Contract.

Configuration of Grade Levels: Kindergarten through eighth

Name of School District and Intermediate School District:

Local: East Detroit Public School District
ISD: Macomb County ISD

3. It is acknowledged and agreed that the following information about this Proposed Site is provided on the following pages, or must be provided to the satisfaction of the College Board, before the Academy may operate as a public school in this state.

- A. Size of building
- B. Floor Plan
- C. Description of Rooms
- D. Copy of lease or purchase agreement

4. In addition, the Academy and the College Board hereby acknowledge and agree that this Contract is being issued to the Academy with the understanding that the Academy cannot conduct classes as a public school academy in this state until it has obtained the necessary fire, health and safety approvals for the above-described proposed physical facility. These approvals must be provided and be acceptable to the College Board or its designee prior to the Academy operating as a public school. In cases of disagreement, the Academy may not begin operations without the consent of the College Board.

5. If the Proposed Site described above is not used as the physical facilities for the Academy, then Schedule 6 of this Contract between the Academy and the College Board must be amended pursuant to Article IX of the Terms and Conditions of Contract, to designate, describe, and agree upon the Academy's physical facilities. The Academy must submit to the College Board or its designee complete information about the new site to be actually used. This information includes that described in paragraphs 2, 3 and 4 of this Schedule 6. It is acknowledged and agreed that the public school academy cannot conduct classes as a public school in this state until it has submitted all the information described above, to the satisfaction of the College, and the amendment regarding the new site has been executed.

6. The Academy agrees to comply with the single site restrictions contained in this Schedule 6 for the configuration of grade levels identified at the site. Any change in the configuration of grade levels at the site requires an amendment to this Schedule 6 pursuant to Article IX of the Terms and Conditions of Contract set forth above.

Exhibit 2

Educational Program

Mission Statement

Academy of Warren staff, parents, students, and community are dedicated to the intellectual, social, and physical growth of students. Our highly qualified staff recognizes the value of professional growth in order to rigorously challenge students. We are reflective and responsive with our teaching practices to meet the needs of our students. Through diversified experiences, our students will discover potential, become college and career ready, and succeed in a safe and caring environment.

Vision Statement

The vision at Academy of Warren is to prepare and motivate our students for a rapidly changing world by instilling in them critical thinking skills, a global perspective, and a respect for core values.

Beliefs Statement/Philosophy

- We believe in presenting innovative, hands on educational experiences that demonstrate student application to real life scenarios.
- We believe in utilizing technology for teaching methods, as well as differentiation, and student enrichment.
- We believe in experimenting with different learning styles to further enhance students' strengths.
- We believe that we must help students become more aware and proactive about the choices at hand.

Philosophy of Teaching and Learning

Academy of Warren believes in individualizing the learning process. The Academy uses hands-on and technology-based assessments, implements and engages curriculum in a positive environment, and uses a multi-tiered systems of support in order to enhance the individualized learning process. The educators are responsible for ensuring that they are educating the whole child, both emotionally and academically. This will ensure that all needs are being met and promote a positive school climate with high levels of learning.

Academy of Warren is committed to providing an educational platform that will prepare students in all academic areas. Technology will be an integral part of instruction. The Academy's approach to technology is designed to improve student achievement and engagement, as well as becoming technologically fluent.

Academy of Warren School Improvement Committee facilitates the achievement of students and Academy goals. Academic performance is reviewed weekly, during MTSS and grade level meetings. This data includes NWEA/MAP, DRA, M-STEP, PSAT, classroom assessments, and classroom observations.

Educators at Academy of Warren have been trained to acknowledge the whole child and the social-emotional learner. By meeting the expectations of the whole child, and the social-emotional learner, students will develop the communication and collaboration skills, which will lead to the development of critical thinking and problem solving skills.

Grade Levels Offered:

- Young 5s (5 years of age between June 1-December 1)
- Kindergarten - 8th Grade

Exhibit 3

Young Fives Program Overview

Academy of Warren would like to implement a Young 5's Program for the 2022-2023 school year. The program will be open to students who are eligible for kindergarten, but require more time to further develop their emotional, social, physical, and/or cognitive skills. Children must be 5 years old between July 1, 2022 and December 1, 2022 to enroll in the program. The natural progression from the Young 5's Program would be into kindergarten. The program would be tuition-free. Children attend 5 days per week, with normal school hours. Participation in Young 5's is by parent choice and/or teacher recommendation.

Classroom Cap: 18 students

Classroom Teachers: 1 State Certified Teacher/1 Assistant

Classroom Curriculum: Kindergarten (Modified)

Academy of Warren Young Fives curriculum is based on Kindergarten standards (Houghton Mifflin) modified to meet the academic, social, and emotional needs of younger children. The Young Fives environment includes more opportunities for social, emotional, language development, and communication through dramatic play; small group instruction; and intentional teaching through hands-on activities.

Academy of Warren's Young Fives program is based on the kindergarten curriculum with focus placed on math and literacy instruction and the development of social and motor skills. Classroom instruction is designed to provide children an opportunity to learn in a hands-on, interactive environment that supports their development while maintaining the rigor and high standards of kindergarten.

Key areas of learning include:

Math:

- Count aloud to 20
- Recognize the number of items in sets of 5 or 6
- Identify numbers from 0-10
- Write some numbers between 0-10
- Compare sets of objects using the terms more, less, same and equal
- Add and subtract small quantities using concrete objects
- Copy and create simple repeating patterns
- Compare and sort objects by color, shape, size and other attributes
- Recognize and name shapes
- Put shapes together to make designs, pictures, and larger shapes

Literacy:

- Share and listen for information
- Answer questions about stories
- Hear rhymes
- Identify all uppercase and lowercase letters
- Identify all letter sounds

- Express self in dramatic play
- Write using pictures and symbols
- Increase vocabulary
- Recognize first name in print
- Print first name with a capital letter at the beginning, followed by lower case letter(s)
- Understand concepts of print (front of book, back of book, read left to right)

Science:

- Ask questions, and make predictions and observations while exploring seasons, the properties of objects, senses, living vs non-living, etc.

Social Studies:

- Develop a basic awareness of self as an individual within the context of family and community
- Develop an awareness and appreciation of his/her own culture, as well as that of others

Motor skills:

- Strengthen hand muscles through cutting, coloring, drawing, and painting
- Develop hand-eye coordination
- Show control in jumping, hopping, catching, running, and balancing
- Grip writing utensils correctly

Social Skills:

- Work and play cooperatively with others
- Participate in individual, small-group, and large group classroom activities
- Ask for help when needed
- Follow classroom rules and directions
- Take responsibility for personal belongings
- Attend to self-care (bathroom, hand-washing and dressing)

Learning experiences develop each child's potential and promote a belief that he or she can make a difference in today's society. Students are encouraged to ask questions, formulate solutions and experiment with new ideas. Through these experiences, children learn how to interact positively with each other as well as with adults. They learn how to formulate goals for themselves and then evaluate their progress on those goals.

- *Invention Convention*
- *Scientist of the Week*
- *Michigan Scrapbook*
- *Wax Museum Biography Projects*
- *Dynamic Presentations*
- *Meaningful Field Trips*
- *French Classes*
- *Music Concerts & Band*
- *Annual Field Day*
- *Fifth Grade Play Production*
- *D.A.R.E. Program*

Montessori classrooms are commonly referred to as "*prepared environments*." This name reflects the care and attention given to creating a learning environment that reinforces the children's independence, curiosity, creativity, and intellectual development. Analytical thinking and skill development is fostered as opposed to memorization and is essential in the Montessori system of education. Whenever possible, reading, writing, and math skills are incorporated into applied activities.

The unwritten curriculum that is woven throughout the program at **Mt. Clemens Montessori Academy** is that in order to succeed to the highest extent possible, students need to become independent learners. To accomplish this they need to be proficient in the "tools of the trade". They need to understand measuring tools and how to use them. They need to know how to use the dictionary, encyclopedia and other research tools. They have to be active users of the computer and internet. This is "practical life" for the elementary student.

Research has shown that the best predictor of future success is a positive sense of self-esteem. Montessori programs, based on self-directed, non-competitive activities, help children develop strong self-images and confidence to face challenges and change with optimism.

Exhibit 4

SECTION 7e: METHODS OF PUPIL ASSESSMENT

Academic Performance Assessments

To assess student academic performance, the Academy will administer the following:

- NWEA/MAP Assessment
 - For grades Young 5s-8; Fall, Winter, and Spring
- DRA (Developmental Reading Assessment)
 - For grades K-5, based off of NWEA; Begins in September/October
 - Young 5s - If necessary

The results of the NWEA/MAP Assessment are directly accessible by the Charter Schools Office through the NWEA/MAP platform.

Mandated State Assessment

The Academy will administer such tests as are required by Michigan law to appropriate grade levels during the time dictated by the State. Assessments will be administered in the spring.

- M-STEP (Grades 3-8)
- PSAT (Grade 8)
- MI-Access (Special Education)

Exhibit 5

Application and Enrollment Requirements Academy of Warren

Enrollment Limits

The Academy will offer **Young 5s through Eighth Grade**. The maximum enrollment shall be 850 students. The Academy will annually adopt maximum enrollment figures prior to its application and enrollment period.

Requirements

Section 504 of the Revised School Code states that public school academies shall neither charge tuition nor discriminate in pupil admissions policies or practices on the basis of intellectual or athletic ability, measures of achievement or aptitude, status as a handicapped person, or any other basis that would be illegal if used by a Michigan public school district.

- Academy enrollment shall be open to all individuals who reside in Michigan. Except for a foreign exchange student who is not a United States citizen, a public school academy shall not enroll a pupil who is not a Michigan resident.
- Academy admissions may be limited to pupils within a particular age range/grade level or on any other basis that would be legal if used by a Michigan public school district.
- The Academy Board may establish a policy providing enrollment priority to siblings of currently enrolled pupils or children of Academy Board members or Academy employees.
- The Academy shall allow any pupil who was enrolled in the immediately preceding academic year to re-enroll in the appropriate age range/grade level unless that grade is not offered.
- No student may be denied participation in the application process due to lack of student records.
- If the Academy receives more applications for enrollment than there are spaces available, pupils shall be selected for enrollment through a random selection drawing.

Application Process

- The application period shall be a minimum of two weeks in duration, with evening and/or weekend times available.
- The Academy shall accept applications all year. If openings occur during the academic year, students shall be enrolled. If openings do not exist, applicants shall be placed on the official waiting list. The waiting list shall cease to exist at the beginning of the next application period.
- In the event there are openings in the class for which students have applied, students shall be admitted according to the official waiting list. The position on the waiting list shall be determined by the random selection drawing. If there is no waiting list, students shall be admitted on a first-come, first-served basis.

- The Academy may neither close the application period nor hold a random selection drawing for unauthorized grades prior to receipt of approval from the Charter Schools Office.

Legal Notice

- The Academy shall provide legal notice of the application and enrollment process in a local newspaper of general circulation. A copy of the legal notice must be forwarded to the Charter Schools Office.
- At a minimum, the legal notice must include:
 - A. The process and/or location(s) for requesting and submitting applications.
 - B. The beginning date and the ending date of the application period.
 - C. The date, time, and place the random selection drawing(s) will be held, if needed.
- The legal notice of the application period shall be designed to inform individuals that are most likely to be interested in attending the Academy.
- The Academy, being an equal opportunity educational institution, shall be committed to good-faith affirmative action efforts to seek out, create and serve a diverse student body.

Re-enrolling Students

- The Academy shall notify parents or guardians of all enrolled students of the deadline for notifying the Academy that they wish to re-enroll their child.
- If the Academy Board has a preference policy for siblings or children of employees and Academy Board members, the re-enrollment notice must also request that the parent or guardian indicate whether a sibling(s) or child(ren) of employees or Academy Board members seeks to enroll for the upcoming academic year.
- An enrolled student who does not re-enroll by the specified date can only apply to the Academy during the application period for new students.
- An applicant on the waiting list at the time a new application period begins must reapply as a new student.
- After collecting the parent or guardian responses, the Academy must determine the following:
 - A. The number of students who have re-enrolled per grade or grouping level.
 - B. The number of siblings or children of employees and Academy Board members seeking admission for the upcoming academic year per grade.
 - C. If space is unavailable, the Academy must develop a waiting list for siblings of re-enrolled students.
 - D. The number of spaces remaining, per grade, after enrollment of current students, siblings, and children of employees and Academy Board members.

Random Selection Drawing

A random selection drawing is required if the number of applications exceeds the number of available spaces.

Prior to the application period, the Academy shall:

- Establish written procedures for conducting a random selection drawing.

- Establish the maximum number of spaces available per grade or grouping level.
- Establish the date, time, place and person to conduct the random selection drawing.
- Notify the Charter Schools Office of both the application period and the date of the random selection drawing, if needed. The Charter Schools Office may have a representative on-site to monitor the random selection drawing process.

The Academy shall use a credible, neutral "third party" such as a CPA firm, government official, ISD official or civic leader to conduct the random selection drawing. Further, the Academy shall:

- Conduct the random selection drawing at a public meeting where parents, community members and the public may observe the process.
- Use numbers, letters, or another system that guarantees fairness and does not give an advantage to any applicant.

The Academy shall notify applicants not chosen in the random selection drawing that they were not selected and that their name has been placed on the Academy's official waiting list for openings that may occur during the academic year. Students shall appear on the official waiting list in the order they were selected in the random selection drawing.

Exhibit 6

Section 7h: AGE OR GRADE RANGE OF PUPILS

The Academy will enroll students in **Youngs 5s** through Eighth grade. The Academy may add grades with the prior written approval of the Charter School Office Director or the College Board.

Students of the Academy will be children who have reached the age of five (5) as set forth in MCL 380.1147.

Young 5s - 5 years of age between June 1-December 1